

STUDENT SUPPORT SERVICES BUILDING COMMITTEE

Regular Meeting

March 24, 2023

10:00am – 11:30 am

44 Hatchetts Hill Road

Old Lyme, CT. 06371

Meeting called to order at 10:02 am

In attendance: Kate Ericson, Jack Cross, Terence Cunningham, Robert Mitchell, and Craig Esposito

Guests: Justin Hopkins (Tecton Architects) Greg Pomerleau and Mark Jeffko (O&G), Gary Cymbala, and Yvonne Tobey

1.0 Approval of Minutes

- 1.1 Motion made to approve minutes of February 24, 2023, Building Committee made by Robert Mitchell and second by Craig Esposito
Motion passed unanimously

2.0 Reports

- 2.1 Justin Hopkins of (Tecton Architects) advised they are working on finalizing the punch list for the FF&E equipment and on the technology delivery. Most of the furniture has been delivered and the team is working on identifying missing or damaged components. Switches and access points should be received within the next two weeks. Should receive a date for the camera equipment by the middle of next week. Although not all rooms in phase 2 are fully completed, two rooms are being utilized while the remaining rooms are being finished. Much of this work has to do with lighting. The drain issue with the three-tub kitchen sink has been resolved by adding a reduction pipe to the drain. It was also reported that classes are having their lunches in the cafeteria.
- 2.2 Greg Pomerleau and Mark Jeffko of (O&G Construction) provided a monthly budget analysis and updated the GMP which stands at \$9,681,040. He also reported on contract allowances and CM contingencies and the remaining balance of \$187,558.00. The kitchen vendor has been contacted to measure for a refrigerator in the lower-level kitchen. Quiet Room doors and hardware are being addressed through a separate O&G contractor to expedite completion. As reported by the architects, a “work to complete” punch list, broken down by phases and area, is being finalized and addressed. Work continues preparing the generator site and electrical connections in an effort to return room 24 back into service. Roofing is being conducted on Saturdays and during the vacation week.

3.0 Old Business

- 3.1 Most of the issues with the kitchen wall has been corrected. The mason has tested some areas and has come up with a solution. The cost will be about \$35,000 to do the work but not to exceed \$40,000. It is estimated that demolition will take about two days and depending on the extent of internal wall repair, rebuilding the wall will take about a week. There was discussion about the need to address this fully as opposed to sealing and patching. Jack Cross strongly recommended the full demolition and rebuild of the wall.

Motion made to approve demolition and repair the kitchen wall made by Robert Mitchell and second by Craig Esposito
Motion passed unanimously

4.0 New Business

5.0 Financial Update

5.1 Invoices/Contracts

Motion made to approve O&G Application #12 (March 17, 2023) for \$222, 117.80 made by Kate Ericson and second by Robert Mitchell

Motion passed unanimously

Motion made to approve R. H. Lord Furniture invoice from Phase 1 for \$106,944.64 made by Robert Mitchell and second by Kate Ericson.

Motion passed unanimously

5.2 Change Orders

Change orders were discussed as part of the monthly report.

5.3 Budget Report

The budget is in good shape but have not received the report from Mike Belden so will table for the next meeting.

6.0 Upcoming Building Meetings

6.1 Next Meeting: April 28, 2023

7.0 Adjournment

Motion made to adjourn meeting made by Robert Mitchell and second by Chris Esposito

Meeting ended at 10:49 am